



Australian Government



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OF AUSTRALIA

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NAA: A9300, OCKENDEN O P

Series number: A9300

Control symbol: OCKENDEN O P

Barcode: 5244316

Number of pages: 21

OCKENDEN OLIVER PERCY : Service Number - 273638 : Date of birth - 13 May 1904 : Place of birth -
Unknown : Place of enlistment - Unknown : Next of Kin - OCKENDEN LOUISA

DEPARTMENT OF AIR
MINUTE PAPER

SUBJECT: ADVICE RE DEATH - *Ex PAT LT O.P. OCKENDEN (273638)*

ALPHA INDEX *23/3*

~~MEDALS~~

25/3/65

RESERVE

27/4/65

GENERAL RECORDS

23/3

PA P FILE

Please record the following details in respect of the
abovenamed ex-member:-

DECEASED

9 AUG 64

AUTHORITY

CWGR 19/3/65

25 MAR 1965

DP'S 3b

5038—40

Cert. of S & D

xperience

[illegible]

DETAILS OF APPOINTMENTS HELD IN R.A.A.F.

PERIOD		Nature of Appointment	Appointment	From	To	Remarks
To						
			Act F/Lt.	8.4.43		G 113/43.
<p>Received at 11/64 Five</p>						

Dec 11/76
Tues

SCHOOLS OF INSTRUCTION—Special Courses, etc.

EDUCATIONAL QUALIFICATIONS, CERTIFICATES, ETC.

ty	Duties	Nature	From	To	Authority	Result
1411	Ops. Room.	No. 17 Admin. Officers course	13/12/41	16/1/42		Pass.
142	off. Course	course				
143	Shane Up room Duties at B & J. Town.					
148	Baw PZ 719 4/8					
149	ops. room	Baw PZ 719 11/8				
143	Ops. Admin Duties					
148	A/B. Histosaw					
149	Controller					
143	Ops. Room Duties.					
144	Admin.					
144	ops. admin					
145	O. L. Room					
P.T. TERMIN	DELETE					
OF ABOARD	PX 65 24/0					

[illegible]

	Reason	Class	Date	Authority	Ref
Appointment permanent force terminated					
Appointment citizen force terminated					
Appointment to reserve					
Appointment to reserve terminated					
Transferred to retired list					

CASUALTIES

Movements	Attachments	
<p>Proceeded on temporary duty to Augustus Downs by service aircraft on 5.3.43. Arrived same day. Departed for Inverleigh 7.3.43. Arrived same day. Departed on return to Townsville 8.3.43. Arrived same day. Duty - Operations Duties - HQ NEA per 11/43.</p> <p>Proceeded on temporary duty to Bowen by rail on 16.1.43. Arrived 17.1.43. Departed on return to Townsville 26.1.43. Arrived same day. Departed for Bowen by rail on 27.1.43. Arrived 28.1.43. Departed on return to Townsville 4.2.43.</p> <p>Arrived 5.2.43. Duty - Air Operations Duties. HQ NEA per 7/43.</p> <p>Proceeded to report from Sydney on duty. Dep. Canberra 16.12.43. Arr. Sydney 2130 hrs. Return Dep. Sydney 2100 hrs. 17.12.43. Arr. Canberra 0615 hrs. 18.12.43. RAAF Stn Canberra A.C.T. per 9/43.</p> <p>Proceeded on duty from 3 L.D. Dept. Sandgate 11.10.43. And Canberra 13.10.43. Canberra per 1/43.</p> <p>Appointment terminated ref. 9.1.46 Go Main Roads Commission Rockhampton R.D. Q1162 list 53 SHS 69/46.</p>	<p>To S.H.Q. Townsville. 10/4/43. Psgo. 10/4/43. Canc. 27/4/43.</p> <p>To 220/1 Base 12/1/43-25/1/43. 220B. per 5/43.</p> <p>To 220B. 28/1/43 to 4/2/43. 220B. per 7/43.</p> <p>To 73 Sq. 15.3.44 - 28.3.44. RSB 1/2 73 Sq.</p> <p>To 15 SqD. 1.3.44-14.3.44 incl.</p>	<p>ADMS</p> <p>Fr</p> <p>S.S.O.</p> <p>9.1.</p>
EXAMINATIONS PA		
Nature		





Enclosure 13265A.

40265

28 FEB 1948

RAAF. 231/11/74.
(13265A)

Dear Sir,

A Certificate of Service covering the period you were an officer in the Royal Australian Air Force is forwarded herewith.

It is requested that you sign and return the attached form of receipt.

Yours faithfully,

Enc.

Mr. O.P. Ockenden,
C/o. Main Roads Commission,
ROCKHAMPTON, Q'LD.

(M.C. Langslow)
SECRETARY.

Eller
Post Rec. S.

No.15149.

Enclosure 13265B.

OCKENDEN

Oliver Percy

273638

Administrative and Special Duties

13th December, 1941.

Pilot Officer

Flying Officer

Flight Lieutenant

Flight Lieutenant

9th January, 1946.

On demobilisation.

Pacific Star.

Eligible for Returned from Active Service Badge.

21st February, 1946.

for
Group Captain,

ROYAL AUSTRALIAN AIR FORCE.

No. 215638

2. Christian Names.

3. Surname (block letters).

4. Decorations.

1. Rank (in pencil).

Oliver Percy

OCKENDEN

5. Type and date of commission or engagement, if Airman Pilot.

C.A.F. 13.12.41

Date of expiry.

7. Qualifications, including Flying Instructors' grading whether allotted symbols, whether passed Promotion Exam. (with date) and whether passed Staff College Qualifying Exam.

8. Types of service aircraft flown.

6. Branch or Trade.

10. Date of birth.

12. If married:
Date.

13/5/1904

11. Religion.

13. Medical classfn.

14. Date and place of last medical Exam.

15. *Date of last vaccination.

16. *Date of last inoculation.

16A. *Blood Group.

1. T.A.B. 20/12/41
2. Cholera.
3. Plague.
4. T.T. 13/12/41

9 and 13-19 to be kept in pencil.

*To be inserted in unit copy only.

17. Permanent Address.

18. Name of kin. Relationship and address.

19. Name and address of person notified in case of casualty.

* Instead of
In addition to the next of kin.

*Delete as necessary.

20. Periods in hospital, or sick quarters, or sick at home.

21. Christian names of wife, and Christian names and dates of birth of dependent children.

Admitted S.S.Q 9/1/45 } 13 Sept
DISCHARGED 18/1/45 } POR 2/45(Wife) Louisa Thyra
Maureen Jean 12/12/1934

RECORD OF LEAVE.

Form P/P. 28.
(Revised July, 1933.)

No. 273632 Rank P/O Name O. P. OCKENDEY Mustering ASD Joined 13/12/41

ANNUAL RECREATION LEAVE.					SPECIAL LEAVE.					LEAVE IN LIEU.				
Period.	Leave Granted.			Routine Order.	Leave Granted.			Routine Order.	Due on Account of.	Days due in Lieu.	Days Taken.		Balance Due.	
	From.	To.	Days.		From.	To.	Days without Pay.				Date.	Number.		
13.6.42	4	6.10.42	8	0113/42	10 days hospital leave									
13.9.42	4													
13.12.42	4													
13.3.43	8													
13.6.43	12				2098. TRAVELLING TIME. 10.5.43 11.8.43 20.									
13.9.43	16	25.7.43	9.10.43	16										
13.12.43	16													
14.00	10	25.9.43	9.10.43	10	54 1255	Due 5 days for time.								
13.12.43	4	8.1.44	11/1/44	4	T. T	12/1/44	19/1/44							
13.3.44	4				2098					HLI. 723505	20.1.44	21.1.44	2	
13.6.44	8													
13.9.44	12													
13.12.44	16													
C.F.	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.45	10													
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13.12.45	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.46	10													
13.6.46	10													
13.9.46	28													
13.12.46	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.47	28													
13.12.47	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.48	28													
13.12.48	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.49	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.54	28													
13.12.54	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.55	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.56	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.57	28													
13.12.57	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.58	10													
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13.9.58	28													
13.12.58	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.59	10													
13.6.59	10													
13.9.59	28													
13.12.59	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.60	10													
13.6.60	10													
13.9.60	28													
13.12.60	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.61	10													
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13.12.61	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.62	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.63	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.64	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.66	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.67	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.68	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.69	28													
13.12.69	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.70	28													
13.12.70	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.71	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.72	28													
13.12.72	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.73	28													
13.12.73	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.74	28													
13.12.74	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.75	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.77	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.78	28													
13.12.78	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.79	28													
13.12.79	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.80	28													
13.12.80	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.81	28													
13.12.81	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.82	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.83	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.84	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.85	28													
13.12.85	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.87	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.88	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.89	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.12.90	16				2098					HLI. 723505	20.1.44	21.1.44	2	
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13.9.91	28													
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13.9.92	28													
13.12.92	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.93	10													
13.6.93	10													
13.9.93	28													
13.12.93	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.94	10													
13.6.94	10													
13.9.94	28													
13.12.94	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.95	10													
13.6.95	10													
13.9.95	28													
13.12.95	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.96	10													
13.6.96	10													
13.9.96	28													
13.12.96	16				2098					HLI. 723505	20.1.44	21.1.44	2	
13.3.97	10													
13.6.97	10													
13.9.97	28													
13.12.97	16				2098									

RECORD OF LEAVE.

Form P/P. 28.
Revised July, 1933.

No. 31245

Rank Private

Name Mustering

Joined 1-1-42

ANNUAL RECREATION LEAVE.				SPECIAL LEAVE.				LEAVE IN LIEU.												
Period.	Days Due.	From.	To.	Leave Granted.	Days with Pay.	Days without Pay.	Routine Order.	Due on Account of.	Days due in Lieu.	Days Taken.	Balance Due.									
3.12.45	4	<p>CERTIFIED CORRECTED AND FOUND CORRECT</p> <p><i>Revised</i></p> <p>MAIN 3-1945</p> <p>Accountant Officer</p>		<p>No. 273638 (Rank) <u>F/LT</u></p> <p><u>OC KENDALL</u> (Christian Names) <u>OLIVER PERCY</u></p> <p>1945, entitled to the following provisions of A.B.O. "A" 277/41</p>																
<p>FINAL LEAVE ENTITLEMENT.</p> <table border="1"> <thead> <tr> <th>Recr.</th> <th>Trop.</th> <th>W/S</th> <th>Re-est.</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>5</td> <td>14</td> <td>30</td> </tr> </tbody> </table> <p>Paid in lieu on discharge No. 3 PD, P.O.R. <u>1008/46</u></p> <p><i>21.1.42. 23.9.43. - 15 days</i></p> <p><i>18.8.44. Sept. 43. - 12</i></p>													Recr.	Trop.	W/S	Re-est.	4	5	14	30
Recr.	Trop.	W/S	Re-est.																	
4	5	14	30																	
<p>Recreation Leave <u>4</u> Days</p> <p>Tropical Leave <u>5</u> Days</p> <p>War Service Leave <u>14</u> Days</p> <p>Re-establishment Leave <u>30</u> Days</p> <p>Total <u>53</u> Days</p> <p>Priority for payment in lieu of the above leave entitlement was <u>1008</u> 1948</p> <p>Regulated in No. 3 Personnel Depot P.O.R. No. <u>1008</u></p> <p>Signed <u>RA mmp</u></p> <p>Rank <u>Unit: No. 3 Personnel Depo</u></p> <p><i>5 to 5</i></p>																				

OATHS ACT OF 1867

STATUTORY DECLARATION.

QUEENSLAND)

TO WIT

I, Oliver Percy Ockenden.....

of NO. 3 PERSONNEL DEPOT, R.A.A.F., SANDGATE

in the State of QUEENSLAND,

solemnly and sincerely declare that my total service
in the R.A.A.F. outside the mainland of AUSTRALIA is
years, 5 (five) months.

I therefore claim 14 days War Service
leave under the provisions of ABO/A/277/45 having embarked from
TOWNSVILLE on 28th April 1943 and disembarked
at TOWNSVILLE on 28th Sept. 1943

and I make this solemn declaration conscientiously
believing the same to be true and by virtue of the
provisions of the Oaths Act of 1867.

TAKEN AND DECLARED before me)

SANDGATE this 2nd)

day of November 1945.)

Ockenden.....

George Bickelberg Jn.

A Justice of the Peace.

Kenneth George Bickelberg
F/AT. R.A.A.F.

OCKENDEN. O. P.

Form P/P. 70.
(August, 1939.)

ROYAL AUSTRALIAN AIR FORCE.

Application for a Commission in

GENERAL DUTIES BRANCH.

EQUIPMENT BRANCH.

MEDICAL BRANCH.

ADMINISTRATIVE BRANCH.

(Strike out three.)

1. Surname (block letters) OCKENDEN
2. Christian Names (in full) OLIVER PERCY
3. Postal Address % Main Roads Commission ROCKHAMPTON Q. land.
4. Name, Relationship, and address of next of kin Louisa Thyra OCKENDEN (WIFE)
% Main Roads Commission Rockhampton Q. land.
5. Date of birth 13th May 1904
6. Married or single Married (one child)
7. Are you a British subject or a Naturalised British subject? BRITISH
- What was the nationality of your parents at birth?
- Father ENGLISH Mother ENGLISH
8. Educational qualifications (stating examinations passed and certificates held)
- JUNIOR CAMBRIDGE (ENGLAND)
- Matriculation (Certificate held)
9. Present occupation SENIOR LOCATION SURVEYOR Main Roads Commission QUEENSLAND.
10. Experience at this occupation Except for 4 years when I was engaged as a draughtsman, I have been engaged on survey work since Feb, 1922 to present date.

APPROVED

Power Officer

R.A.A.F. Recruiting Centre

11. Have you been previously medically examined for Air Force or Civil flying? No.

12. Details of any Naval, Military, or Air Force Service 3 years in England

1917-1920 in Officers Training Corps with
Public Schools.

9 months Senior Cadets Training in Hobart.

13. Attach particulars of any experience you have had in the following:

Wireless Telegraphy and Telephony.

Law (commercial, civil, military)

Surveying

Accountancy

Engineering (electrical, mechanical, structural, or civil)

Clerical or administrative

Architecture

Motor boats

Draughtsmanship

Navigation

Internal combustion engines

Meteorology

Fitting or turning

Mathematics (higher)

Carpentry or woodworking of any sort

14. Sports and games in which most proficient, Took part in Rowing, Football

Cricket, & Swimming at Public School,

Present Sports, Tennis and Swimming.

15. Details of any flying experience—aircraft types Two flights.

- (1) With Squadron-Leader Gibson in Amphibian } Aerial
(2) " Flying Officer Henderson in Avro-Anson Bomber } Photography

16. Have you previously applied for an Appointment in any Branch of the Royal Australian Air Force or Active Citizen Air Force? (If so, give particulars and date.)

NOTE.—An incorrect answer to this question may disqualify a Candidate.

No.

17. No. of copies of References attached 2.

(Originals must NOT be attached.) (NOTE: A character reference and at least one employer's reference are required.)

18. Date 23/4/41

Signature

W. Henderson

CONFIDENTIAL

R.A.A.F. Form P/P 29.
(Revised Sept., 1943.)

CONFIDENTIAL REPORT

Numerical Assessment
151
228

For R.A.A.F. HQ. use only

Surname OCKENDEN (In Capitals) Christian Names Oliver Percy Personal Number 273638

Rank P/Lt. Acting Rank - Branch A&SD Category or Mustering Ops. Control

Occasion for Report On Posting to 3 PD Period of Report 3 7 45 to 11 9 45 *Medical Category at Date of Report FLT.

Name of Next-of-kin Louisa Thyra Ockenden Address of Next-of-kin King St., Charters Towers,

Relationship Wife Queensland.

*To be supplied by Unit Medical Officer.

INSTRUCTIONS

- Reporting officers must be fully conversant with the orders relating to confidential reports. The following instructions are intended only as a guide.
- Form P/P 29 is to be rendered on the following occasions in respect of the personnel indicated:—
 - Commissioned Personnel (Except R.A.A.F. Nursing Service).**
 - On posting from a unit to which the officer has been posted for three months or more (except in respect of personnel undergoing training courses).
 - On 30th June in each year, unless within the preceding six months the officer has been posted to the unit on whose strength he is borne as at 30th June.
 - Airmen and Airwomen.**

To accompany an application for a commission or in the case of non-commissioned aircrew (where application is not made) to accompany recommendation for a commission. The form is not required in respect of airmen who are recommended for a commission at the conclusion of their aircrew training at Service Flying Training School, Bombing and Gunnery School, etc.
 - Trainees at School of Administration.**

At the conclusion of a course at the School of Administration to be completed in respect of airmen and airwomen undergoing the course.

N.B. Part II of the form is not to be completed in respect of trainees at the School of Administration.
- The following instructions in this paragraph so far as they specify the reporting officers, do not apply to assessments in respect of airmen and airwomen who apply for a commission. In respect of such personnel this form will be completed by the officers and in the manner specified in the orders relating to applications for commissions by airmen and airwomen.
 - The assessment contained in Parts I and II and the statement contained in Part III (paras. 15-19 incl.) will be made by an assessing officer who will normally be the officer commanding the individual who is the subject of the report. Thus in a unit such as a Flying Training School or an Aircraft Depot, which is divided into subordinate units such as Intermediate Training Squadron, Workshop Squadron, etc., the assessing officer will, in respect of personnel within the subordinate unit, be the officer commanding the subordinate unit. If the report is to be made in respect of the officer commanding a subordinate unit, and in the cases of units which are not subdivided into subordinate units, such as Operational Squadrons, the assessing officer will be the Commanding Officer.
 - After completion by the subordinate commander, the report will be passed on to the Commanding Officer, who in the space provided (para. 20) will indicate his concurrence or disagreement.
 - If the C.O. concurs in the report, he may if he thinks it desirable in order to render the report complete or adequate, add further comments in the space allotted for that purpose, but such comment will, of course, be consistent with the assessments of the subordinate commander.
 - If the C.O. disagrees with the report he will not obliterate the assessments of the subordinate commander, but will insert his assessments in red ink where they digress from those of the subordinate commander and he will add his report at para. 20.
 - Sub-paragraphs (iii), (iv) and (v) of this paragraph will not be applicable when the Commanding Officer is the Assessing Officer.
 - Where the subject of the report is a Commanding Officer of a unit under the immediate control of an area or group, the A.O.C. will be the assessing officer.
 - Officers of the Medical Branch will be assessed as regards proficiency in duty (para. 12, Part II) only by an officer of the Medical Branch, who will be, where it is necessary to assess the senior station or unit medical officer, the P.M.O. of the appropriate group or area. Group and area P.M.O.'s and medical officer members of their staffs will be assessed by D.G.M.S., as will be also members of the staff of the Medical Directorate of Air Force Headquarters.
 - Similar provisions as to those set out in sub-paragraph (a) will apply to dental officers.
 - Where the officer to be assessed is a chaplain he will be assessed in respect of proficiency in duty by his Commanding Officer, which assessment will be submitted through Group or Area Headquarters to the appropriate staff chaplain at Air Force Headquarters for his further assessment (to be made in red ink) should such appear to him to be necessary.
 - All reports emanating from units will be signed on behalf of the Group or Area Headquarters in the space provided for that purpose at para. 21. Remarks will be made on behalf of the group or area only if thought necessary. The appropriate individual to sign on behalf of Group or Area Headquarters will be the senior staff officer whose function it is to supervise within the group or area duties of the nature performed by the individual, the subject of the report.
- The assessments in Parts I and II are to be made by inserting a cross in the brackets opposite the one statement in each of paragraphs 1-11 inclusive in Part I, and 12-14 inclusive in Part II, which best describe the individual being assessed.
 - The questions and comments which are printed in italics as a heading to each one of the above-mentioned paragraphs are inserted only for the purpose of directing the assessing officer's mind to the matters which he should consider before proceeding to each assessment.
- In arriving at an assessment in respect of commissioned personnel the assessing officer shall consider the subject of the report in the light of his temporary rank, irrespective of seniority in that rank. Thus, in assessing a Pilot Officer under the heading "Proficiency in Duty, etc." in Part II, the Pilot Officer's ability will not be assessed by comparison with that of a Flight Lieutenant, but by comparison with that of other Pilot Officers.
 - However, in arriving at an assessment in respect of non-commissioned aircrew who are recommended for a commission, the Assessing Officer will not assess by comparison with the standard which is expected of an airman of the rank or seniority of the subject of the report, but will bear in mind that the subject of the report is to be assessed as a potential officer and will accordingly make his standard of assessment that which is expected of an average officer.
 - An airman or airwoman who applies for a commission will be assessed in accordance with the standards specified in the orders relating to application for such commissions.
- Adverse reports on officers must be initialled by the individual subject to the report before his departure from the unit.

PART I
(Include in ALL Reports)

1. APPEARANCE AND BEARING:

What sort of first impression does he make? Does he look a well set up, erect person? Is he well groomed or slovenly? Smart or slack, attractive or unattractive in bearing? This applies not only on parade. Observe in mess, at games, off duty.

Careless in dress and bearing ☐
Pays some regard to appearance but unimpressive ☐
Passable, the average ordinary-looking individual ☒
Creates a distinctly favourable impression. Neat and smart ☐
Most impressive. Stands out among his fellows ☐

2. TEMPERANCE:

Observe on duty, in mess and off duty. Temperance is not to be confused with teetotalism.

Chronic inebriate ☐
Commonly intemperate to the extent of prejudicing efficiency or good order and discipline ☐
Occasionally intemperate but not to the extent of impairing personal efficiency or prejudicing good order and discipline ☒
Consistently temperate ☐

3. MENTAL ALERTNESS.

How readily does he grasp the meaning of a question or appreciate a situation? Is he slow to apprehend even the more obvious points, or is he adaptable and quick to grasp essentials even where a problem may be unfamiliar and involved or difficult?

Exceptionally keen and quick on the uptake ☐
Adaptable and quick in grasping question and new ideas ☐
Catches on easily without too much explanation ☒
A plodder, but slow to appreciate subtle points ☐
Slow and confused in understanding ☐

4. POWER OF EXPRESSION:

Some men express themselves directly and convincingly, communicating their ideas whether spoken or written clearly and readily. Others fail either because they have too poor a command of the language or because they are too wordy.

Incoherent. Does not make himself clear ☐
Has a tendency to ramble and become involved or is somewhat hesitant and inarticulate ☐
Usually gets his ideas across ☐
Shows superior ability to express himself ☒
Most forceful and convincing ☐

5. SELF-CONFIDENCE:

Does he seem to be uncertain of himself, hesitant and lacking in assurance, easily bluffed? Or is he wholesomely self-confident and assured? Has he the courage of his convictions?

Timid, self-conscious, easily subdued ☐
Uncertain of himself, lacks force or tries to bluff ☐
Sufficient self-assurance, does not back down too easily ☐
Wholesomely self-confident and decisive ☒
Over-confident, tends to rash decision ☐

6. INITIATIVE:

Consider his ability to go ahead with work without being told every detail and to make practical suggestions for doing work in a better way.

Needs constant direction, rarely capable of independent decision ☐
Performs routine work satisfactorily after instruction ☐
Satisfactory, displays minor constructive ability ☒
Resourceful in solving problems or overcoming difficulties ☐
Reveals outstanding foresight and constructiveness in his work ☐

7. EMOTIONAL STABILITY:

How well poised is he emotionally? Is he touchy, sensitive to criticism, easily upset? Is he irritated or impatient when things go wrong? Is he steady and self-controlled?

Excitable, loses his head easily ☐
Somewhat moody or capricious ☐
Fairly well balanced, cool-headed ☒
Retains balance and judgment under most adverse and disconcerting circumstances ☐

8. ENERGY:

Some put very little effort into their work, others may work in tremendous spurts and then wilt, others are consistently energetic. Consider energy and application to work day in and day out.

Indifferent, half-hearted, lacks interest ☐
Does no more than he is required to do ☐
Output of work steady and satisfactory ☐
Industrious and vigorous, shows willingness to do more than average amount of work ☒
Unusually energetic, most productive ☐

9. DEPENDABILITY:

Consider how dependable he is. Watch for the "buck passer," the one with the ready excuse.

Too irresponsible to be entrusted with important duties ☐
Somewhat slack in the performance of his duties ☐
Reasonably responsible in routine and minor matters ☐
Completely dependable for the performance of all ordinary duties ☒
Can always be relied upon to do his work regardless of difficulty ☐

10. CO-OPERATION:

Consider how well he works with a group. Does he give whole-hearted support to a common cause? Does he display active interest in unit affairs?

Not co-operative. Difficult ☐
Constrained and self-centred, but co-operates under pressure ☐
Somewhat reserved and formal, but does co-operate ☒
Keen to co-operate ☐
Definitely promotes harmony and goodwill ☐

11. LEADERSHIP:

Consider the extent to which others have confidence in him and follow his direction.

Does not carry much weight with his fellows ☐
Quite content to be a follower and let others take the lead ☐

Can lead in minor affairs ☒
Can lead in important affairs ☐
Skilful in directing others, inspires confidence and commands respect—a born leader ☐

PART II

Part II not to be completed in respect of Trainees at School of Administration.

DUTIES UPON WHICH AT PRESENT ENGAGED:

N.B. State not only the general nature of duties, but also brief, precise details—e.g. Flying duties
(G/R operational) or
(Service Instructor) or
(F/Commander E.F.T.S.), etc., etc.

12. PROFICIENCY IN DUTIES UPON WHICH ENGAGED:

Consider how proficient he is in the discharge of his duties.

Exceptional—stands out unmistakably in the performance of his duties ☐
Superior—knows his work and does it well ☒
Not outstanding—does his work as well as the average ☐
Slightly below average ☐
Inferior—poorly qualified—below standard ☐

13. ADMINISTRATIVE ABILITY:

Consider the extent to which he displays organising and supervising ability.

Outstanding organiser—produces excellent results promptly ☐
Organises effectively and gets things done well ☐
Moderately capable in routine manner ☒
Somewhat inferior—does not organise things very well ☐
Confused in carrying out his work—busy without accomplishment ☐

14. SERVICE KNOWLEDGE:

Surpasses others both in scope of Service knowledge and in ability to keep up to date ☐
Sound Service knowledge and systematically strives to keep abreast of new developments ☐

Moderately well informed and steadily qualifying for greater responsibility ☒
Somewhat deficient in Service knowledge, but slowly improving ☐
Deficient in Service knowledge and makes little attempt to improve ☐



PART III
(Include in ALL Reports)

ASSESSING OFFICER'S STATEMENT

15. Any special remarks or observations not covered by this assessment:—

F/Lt. Ockenden is Conscientious and efficient in the performance of his duties. He exhibits a willingness at all times to assume responsibilities and duties extraneous to his normal appointment and Category. Whilst his decisiveness of manner is frequently evidenced and engenders the respect of his fellows he nevertheless displays no additional outstanding qualifications requisite to leadership. His General Conduct, Bearing and Service Outflood are all that could be desired

16. State any special qualifications for employment other than that on which engaged or alternative employment for which better suited:—

This officer is a Surveyor by profession

17. If an airman or airwoman, record hereunder any entries on conduct sheets. If none, write "Nil."

18. (Applicable only to airmen and airwomen.)

Strike out the inapplicable portions:—

	NOT RECOMMENDED	} for a commission.
	RECOMMENDED	
	SPECIALLY RECOMMENDED	

19. This assessment is made from my personal knowledge of the individual concerned.

Unit *56. O. Bas. Unit* *F/Lt. G. L. Martin* Signature, Rank and Appointment of Assessing Officer.
Date *12 Sep '45* *(G. L. MARTIN F/Lt)*

Commanding

No. 56 Operational Base Unit

Date _____

21.

I.R.
Glenview

Signature, Rank and Appointment.

NOTED